

The Crary Art Gallery, Inc.

**Standard Rental Rates
Rental Matrix**

Rental schedule below includes up to four (4) hours of "EVENT TIME"

	Inside Only	Inside & Outside
Less than 20 persons	\$ 150	\$ 300
20 persons or more but less than 50 persons	\$ 300	\$ 600
50 to 100 persons	\$ 600	\$ 1,200
101 to 150 persons		\$ 1,500
Per-person fee beyond these limits	\$ 10	\$ 20

Additional rental premium per hour beyond four (4) hours of "EVENT TIME"

Less than 20 persons	\$ 50	\$ 100
20 persons or more but less than 50 persons	\$ 100	\$ 200
50 to 100 persons	\$ 200	\$ 400
101 to 150 persons		\$ 500

Other timing considerations

Reasonable set-up time will be provided before "event time".

Reasonable clean-up time will be provided after "event time".

Responsibilities of Lessee / Renter

Provide tables, chairs, table service and buffet service

Set up and removal of tables, chairs, buffet, refreshment bars, tents and trash

Cost of damage to The Crary Art Gallery, Inc. property

Payment Terms

50% deposit with contract

75% one week prior to event

Refund security deposit within one week after event

assuming all issues with the Lessee are resolved.